

2024 "DISTRICT ADVANCE DELEGATE" ELECTION PROCEDURE

(this information applies only to the event called **Florida District Advance 2024**)

Please Take Note: "District Advance Delegates" pertain only to the election of what were formerly District Assembly, District NMI and NDI delegates.

You will be required to register your "District Advance Delegates" online this year in order to validate your delegates to vote at the 2022 District Advance.

****Registering the regular District Advance Delegates online.**

An online registration form has been setup for this purpose, on the Pastor's Dashboard. Each Ex-Officio delegate, elected lay delegate, and elected alternate lay delegate, from your church, must be registered on this form in order to be included on the delegate register for the District Advance event. Only properly registered delegates will be eligible to vote. Right to vote will be validated at check in at District Advance. Remote or absentee voting will not be permitted. Only delegates present at District Advance may vote.

Note on alternate lay delegates: You must also elect alternate lay delegates. These may be seated to replace delegates who for whatever reason cannot attend the District Advance. They should be listed on the online form where indicated. They will be assigned a voter ID only when they would replace an elected delegate.

The deadline for registering delegates online is no later than Tuesday, April 9, 2024

The online form is accessed [here](#) on the Pastor's Dashboard

After April 9, 2024, the online form will be closed, and you will need to contact the district office.

REMINDER: When reporting your elected lay delegates online, please **only** include those delegates who are committed to attending the Florida District Advance 2024 event. This is a registration for attendance and the system will generate a unique event ticket on each delegate entry. If you need to seat alternates, please read on further in this page.

- On the online report form, please enter the number of church members you are reporting for the new year. Use the Chart on the Delegate Election reference chart below to determine the number of allowable lay delegates you may elect from your local church. You must also elect lay alternate delegates.
- **List the elected lay delegates in order of election.** A separate section is provided to list of the alternates (also to be listed in elected order). You will need to contact the District Secretary when an alternate will be replacing regular delegates.
- **Ex-Officio Delegates** are: The Sr. Pastor, **1) the newly elected Sunday School President*** (or Vice President if President cannot attend), **2) the newly elected NMI President*** (or Vice President if President cannot attend) **and the Last Year's NMI President**, and **3) the newly elected NYI President** (or Vice President if the President cannot attend). Please list them on the form in the sections where indicated.
 - *Please note that the local Sunday School leader is now referred as Sunday School President, and the organization is renamed Nazarene Discipleship International (NDI).
- **NOTE:** Assigned credentialed ministers (except the Sr. Pastor) and/ or Retired Assigned credentialed ministers from your Church are delegates based on their current status. But do not list them as delegates from your church on this form. They are registered when they submit their annual report.
- **NOTE:** Unassigned (U) and Retired Unassigned (RU) licensed or ordained ministers in your local church **may not** be elected as lay delegates and **ARE NOT** considered ministerial delegates to the district assembly per the Nazarene Manual. Please consult the District Secretary with questions.
- **Pastors** of "**New Start**" or "**PAC**" churches may **appoint delegates** according to the above instructions and must also register the delegates online and submit a Delegate Election form.
- Please include the name and email address of every delegate you list, even if it is a shared email. Also include the alternate lay delegates email addresses, where indicated on the form.
- **Voting Validation:** When properly registered, each delegate will be given a voter ID# at the time of registration. This ID# will allow them to vote during the assembly. No ID#, No vote! Each delegate will receive a simple confirmation email. However, to be able to vote, they will have to present the confirmation email on the day of registration at District Advance to be "checked in."

Delegate Election Reference Chart

Based on membership being reported for the current Church Year ending February 29, 2024

Each Church is allowed Three (3) elected lay delegates for the first 25 church members. Then each Church may add One (1) additional elected lay delegate for each successive 25 church members or for the greater part of the final 25 church members.

CHURCH MEMBERS	LAY DELEGATES	CHURCH MEMBERS	LAY DELEGATES	CHURCH MEMBERS	LAY DELEGATES
0-25	3	251-275	13	501-525	23
26-50	4	276-300	14	526-550	24
51-75	5	301-325	15	551-575	25
76-100	6	326-350	16	576-600	26
101-125	7	351-375	17	601-625	27
126-150	8	376-400	18	626-650	28
151-175	9	401-425	19	651-675	29
176-200	10	426-450	20	676-700	30
201-225	11	451-475	21	701-725	31
226-250	12	476-500	22	726-750*	32

*if your membership continues above this level then you may continue to elect lay delegates based on the formula. The system will allow you to list as many names as needed, so long as you first report your accurate new, full membership on the 2024 APR.

Contact Information:

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